



DISTRICT OF SEHELTT Council Policy

Management of Traffic Fine Revenue

PURPOSE

To establish how funds are allocated each year from the funds received from traffic fines.

POLICY

That Traffic Fine Revenue funds received from the Province of British Columbia be utilized according to procedures set out in this Policy.

Funds have been allocated on a percentage basis because the amount received varies annually based on collected traffic fines and a formula factoring Sechelt policing cost with total municipal policing cost.

PROCEDURE

1. There shall be established a Traffic Fine Revenue Review Committee. Standing members of the Committee shall be a representative of the Sunshine Coast RCMP, the District of Sechelt Chief Financial Officer, one District of Sechelt Council member, and two other members of the community selected by the District of Sechelt Council.
2. Traffic fine funds can be used Coastwide for programs such as:
 - a. reduction of property damage from vandalism (youth issues);
 - b. increase police abilities to deal with problems with drugs;
 - c. increase community awareness of criminal activity;
 - d. care for victims of crime;
 - e. reduce traffic fatalities and education; or
 - f. groups dedicated to working with youth and/or dedicated to reducing the level of crime.
3. In the fall of each year, Sechelt staff shall advertise for project submissions, by groups meeting the objectives stated in Section 2, for the upcoming calendar year. Programs will be recommended by the Traffic Fine Revenue Review Committee to the District of Sechelt Council.

4. Monies shall be allocated as follows:
 - a. Up to forty percent (40%) of annual Traffic Fine Revenue will be allocated to RCMP Based Standing Programs. The RCMP is to submit a proposed budget to the Traffic Fine Revenue Review Committee for approval and a final year-end report.
 - b. Up to forty percent (40%) of the annual Traffic Fine Revenue will be allocated to Other Standing Programs. Grant applications must be submitted by these Other Standing Programs.
 - c. Up to ten percent (10%) of the annual Traffic Fine Revenue will be allocated to the skateboard park for maintenance, development and insurance.
 - d. A contingency amount of up to ten percent (10%) of annual Traffic Fine Revenue will be used for one time, or other qualified grant applications.
5. Traffic Fine Funding Application Forms are to be designed to allow groups and/or agencies to describe the program to be undertaken, their programs goals and objectives, an organization budget showing expenses, the names of directors and managing personnel, and how the effectiveness of the proposed program or project will be measured.
6. Funds not used or unallocated in one year shall be held in the Traffic Fine Funds operating reserve to be allocated the next year to either the program originally intended or reallocated to another program, considering the issues evolving in the community.
7. In the spring, a public announcement will be made listing successful applications and the level of funding granted. The Committee shall reserve the right to ask for interim cost breakdowns throughout the calendar year as to how their monies are being spent and to confirm that monies allocated are spent in accordance with the spirit and intent of these funds.
8. In the fall, the Committee shall meet to review any unallocated surplus funds and to monitor expenditures of approved grants. As part of this process representatives of current grant recipients shall be invited to appear. At year end, a Report on Grant Funding shall be required by any grant recipient who did not appear to report in person at the fall Traffic Fine Revenue Review Committee meeting.

DEFINITIONS

RCMP Based Standing Programs	Auxiliary police program, traffic safety initiatives, DARE (drug awareness resistance education), District of Sechelt bike/foot & park/beach patrols, technology advancements, localized training, equipment, and drug enforcement.
Other Standing Programs	Community Justice Program (Restorative Justice), Youth Outreach Worker, Crimestoppers, Victim Services (RCMP Based), and Home Alone.

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