

**DISTRICT OF SECHELT**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**held at 5797 Cowrie Street, Sechelt, BC**  
**Wednesday, March 7<sup>th</sup>, 2018**  
**7:00pm**

**PRESENT** Mayor B. Milne; Councillors D. Inkster; M. Shanks; A. Lutes D. Wright; N. Muller; and D. Siegers

**STAFF** Chief Administrative Office A. Yeates; Corporate Officer J. Frank; Director of Corporate and Financial Services D. Stewart; Director of Planning and Development T. Corbett; Director of Engineering D. Kutney; Human Resources Advisor B. Ostrosky; and Recording Secretary M. Roberts

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**1. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Mayor called the Regular Council Meeting to order at 7:02 p.m. and asked for any declarations of Conflict of Interest.

**2. ADOPTION OF AGENDA**

**Res. No. 2018-3B-1 – Moved/Seconded**

That the Agenda be adopted.

**CARRIED**

**3. APPOINTMENTS AND DELEGATIONS**

**3.1 Tina Perreault CRO SCRD – Budget Presentation**

Ms. Perreault addressed Council regarding the Sunshine Coast Regional District's (SCRD) 2018 budget. She reviewed the 5 rural areas and 3 member Municipalities that the SCRD serves and provided an overview of the SCRD budget process. She noted that the SCRD's budget report expects a tax increase of close to 8% for Sechelt.

Some of the planning and community development highlights impacting the District of Sechelt includes purchasing new fitness equipment for the recreation centre, implementing a water efficiency plan and ongoing facility maintenance including port repairs, dikes maintenance and a cemetery business plan. Ms. Crosby also reviewed some of the infrastructure improvements and upgrades that were completed at the Sechelt hospital.

In discussion it was noted that:

- Options for the public to comment on the SCRD's budget are through a feedback form or at public meetings;

- Ms. Perreault was asked to relay a message to appropriate SCRD personnel that the SCRD consider video recording or live streaming its meetings to provide greater opportunity for the public to have access to the proceedings

### **3.2 Todd McGowan – SSC Properties Ltd.**

Mr. McGowan addressed Council regarding the SSC Properties project proposal. Mr. McGowan asked for consideration to hold a public hearing in the next month as he feels it is important to get feedback on the project proposal and that it is long overdue. He noted:

- The proposed project site is zoned for development and will be developed.
- If the current plan moves forward there will be economic benefits including 750 full time jobs, \$23 million in construction related revenues, new tax revenues, and additional spending in Sechelt businesses estimated at \$54 million per year.
- The current project also proposes 350 small footprint attainable homes.
- SSC Properties Ltd. is at a crossroads due to the limited results that have been seen to date.
- There are three options moving forward which are to either sell the property, build a golf course, or move forward with the project he has proposed.

The Mayor thanked Mr. Gowan for his concise presentation.

In discussion it was noted that:

- 750 full time, long term jobs is a total that will be created once the project is completed;
- It is estimated there will be an additional 600-650 jobs during construction;
- The project will happen in phases and will be market driven;
- An economic assessment was completed in the past few years.

## **4. PROCLAMATIONS**

None.

## **5. ADOPTION OF PREVIOUS MINUTES OF COUNCIL**

### **5.1 Minutes of the Regular Council Meeting of February 21, 2018**

#### **Res. No. 2018-3B-2 – Moved/Seconded**

That the minutes of the Regular Council Meeting of February 21, 2018 be adopted.

**CARRIED**

## **6. BUSINESS ARISING**

None.

## **7. COMMITTEE / COMMISSION MINUTES AND REPORTS**

### **7.1 Minutes of the Public Works, Parks and Environment Committee Meeting of February 28<sup>th</sup>, 2018**

#### **Res. No. 2018-3B-3 – Moved/Seconded**

That the Minutes of the Public Works, Parks and Environment Committee Meeting of February 28<sup>th</sup>, 2018 be received.

**CARRIED**

#### **Res. No. 2018-3B-4 – Moved/Seconded**

That recommendation no. 8 from the Public Works, Parks and Environment Committee Meeting of February 28<sup>th</sup>, 2018 be removed and dealt with separately. Further, that the remaining recommendations be endorsed:

#### **Recommendation No. 2 – Letter dated July 4, 2017 from the Sechelt Fire Department regarding bollards in West Sechelt**

That the letter dated July 4, 2017 from the Sechelt Fire Department regarding bollards in West Sechelt be received.

#### **Recommendation No. 3 – Letter dated February 20, 2018 from the West Sechelt Community Association regarding West Sechelt bollards**

That the Letter dated February 20, 2018 from the West Sechelt Community Association regarding West Sechelt bollards be received.

#### **Recommendation No. 4 – Minutes of the Public Works, Parks and Environment Committee Meeting of January 24, 2018**

That the Minutes of the Public Works, Parks and Environment Committee Meeting of January 24, 2018 be received.

#### **Recommendation No. 5 – Engineering and Operations Services Overview & Activity Report**

That the report from the Director of Engineering and Operations dated February 14, 2018 entitled Engineering and Operations Services Overview & Activity Report be received for information.

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**Recommendation No. 6 – Risk Management Services Assessment Report**

That the report from the Director of Engineering dated January 19, 2018 regarding the Risk Management Services Assessment Report be received.

**Recommendation No. 7 – Risk Management Services Assessment Report**

That the bollards on Apollo Road remain if the Strata accepts ownership of them.

**Recommendation No. 9 – District of Sechelt Operations Centre Mechanical and Electrical Report**

That the report from the Director of Engineering and Operations dated January 29, 2018 regarding the District of Sechelt Operations Centre Mechanical and Electrical Report be received.

**Recommendation No. 10 – District of Sechelt Operations Centre Mechanical and Electrical Report**

That the solar panels not be installed at the Operations Centre at this time but the conduit be installed now so that solar can be considered in the future if desired.

**Recommendation No. 11 – District of Sechelt Operations Centre Mechanical and Electrical Report**

That on completion of the District of Sechelt Operations Centre, the installation of solar panels be brought back to Committee for further discussion.

**Recommendation No. 12 – Trail Avenue Design & Construction – Tentative Schedule**

That the report from the Manager of Engineering dated February 19, 2018 regarding Trail Avenue Design & Construction – Tentative Schedule be received for information.

**Recommendation No. 8 – Baillie Road Bollards**

Recent public comments received by Council regarding the bollards on Baillie Road was discussed. The Committee's recommendation to remove the bollards was also discussed, summarized as follows:

- Staff have universally recommended removal of the bollards.
- The committee had agreed that the issue should be referred back to staff to discuss and find a workable solution;

- The District’s municipal insurance provider recommended that the bollards be removed for safety reasons;
- Emergency personnel, including paramedics and fire fighters recommend the bollards be removed;
- There are issues with people parking vehicles in front of the bollards;
- Snow has been piled in front of the bollards and it should not be.

**Res. No. 2018-3B-5 – Moved/Seconded**

That staff be directed to further consider options, including seeking further input from the community, and report back to Council on the issues raised about the bollards on Baillie Road.

**CARRIED**

**7.2 Minutes of the Planning and Community Development Committee Meeting of February 28, 2018**

**Res. No. 2018-3B-6 – Moved/Seconded**

That Recommendation No. 10 in the minutes of the Planning and Community Development Committee Meeting of February 28<sup>th</sup>, 2018 be amended by adding the words, “That it be recommended to Council” at the beginning of the first sentence. Further, that the Minutes be received, as amended.

**CARRIED**

**Res. No. 2018-3B-7 – Moved/Seconded**

That the following recommendations from the Planning and Community Development Committee Meeting of February 28<sup>th</sup>, 2018 be endorsed:

**Recommendation No. 4 – BCS2275 BC Ltd Seaview Villas – Development Variance Permit Application**

That the report from the Community Planner dated January 12<sup>th</sup>, 2018 regarding the BCS2275 BC Ltd Seaview Villas – Development Variance Permit be received.

**Recommendation No. 6 – 1042635 B.C. Ltd. – Oceanview Villas Development Permit Application**

That the report from the Community Planner dated February 6<sup>th</sup>, 2018 regarding the 1042635 B.C. Ltd. – Oceanview Villas Development Permit be received.

**Recommendation No. 7 – 1042635 B.C. Ltd. – Oceanview Villas Development Permit Application**

That consideration of the development permit for Oceanview Villas be tabled.

**Recommendation No. 8 – Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) Application**

That the report from the Community Planner dated February 7, 2018 regarding Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) be received.

**Recommendation No. 9 – Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) Application**

That the Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) be given 1<sup>st</sup> reading.

**Recommendation No. 10 – Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) Application**

That Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) is considered in conjunction with:

- a. District of Sechelt's current Financial Plan;
- b. Sunshine Coast Regional District's Solid Waste Management Plan;
- c. District of Sechelt's 2000 Liquid Waste Management Plan; and
- d. The registration of the District's Waste Water Treatment Plan under the Municipal Waste Water Regulation.

**Recommendation No. 11 – Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) Application**

That staff be authorized to schedule a Public Hearing for Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) and that Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) be sent to the affected persons, organizations, and authorities prior to the Public Hearing.

**Recommendation No. 12 – Mobius Architecture and Sechelt Seniors Activity Centre Society – Development Variance Permit Application**

That the report from the Municipal Planner dated February 7, 2018 regarding Development Variance Permit Application 2017-08, from the Sechelt Seniors Activity Centre Society, be received.

**Recommendation No. 13 – Mobius Architecture and Sechelt Seniors Activity Centre Society – Development Variance Permit Application**

That Council approve Development Variance Permit No. 2017-08 to vary Zoning Bylaw No. 25, 1987, Part Ten, Section 1005. Siting of Buildings and Structures, for Lot 12, Block Z, District Lot 303, Plan 21832, as follows:

- a. the minimum building setback from the north property line of the Property, is reduced from 7.5 meters to 3.0 meters, for a maximum height of one storey for the Sechelt Seniors Activity Centre located at 5604 Trail Avenue (Lot 12, Block Z, District Lot 303, Plan 21832, P.I.D. 011-555-025); and
- b. Only after the official notification to neighbouring property owners and residents within 50 meters of the subject property has been completed.

**Recommendation No. 14 – West Porpoise Bay Estates Ltd. – Development Variance Permit and Development Permit Application**

That the report from the Municipal Planner dated February 10, 2018 regarding the West Porpoise Bay Estates Development Variance Permit and Development Permit applications be received.

**Recommendation No. 16– West Porpoise Bay Estates Ltd. – Development Variance Permit and Development Permit Application**

That Development Variance Permit 2017-07 be approved for the property, Lot 1, DL 304, Plan EPP70047 (PID 030-116-201):

- a. that includes the following variances to the maximum allowable Building Height in Section 532 Height of Building, in the R-4- Residential 4 Zone of Zoning Bylaw 25, 1987 from 10.5 metres (measured from the average grade to the mid-point of the roof):
  - i. Building #5- increase of 4.8 metres to 15.3 metres;
  - ii. Building #6- increase of 5.95 metres to 16.45 metres;

**Recommendation No. 17– West Porpoise Bay Estates Ltd. – Development Variance Permit and Development Permit Application**

- 2) That Development Variance Permit 2017-07 be approved for the property, Lot 1, DL 304, Plan EPP70047 (PID 030-116-201):
  - a. Provided that no building is higher than two storeys above the level of the paved strata road, adjacent to each building; and,
  - b. Subject to notification to neighbouring property owners.

**Recommendation No. 21 – Luch and McCarter – Rezoning Application**

That the report prepared by the Community Planner and Municipal Planner dated February 14, 2018 regarding the rezoning of a property located at 5980 Sechelt Inlet Road from RR-2 Rural 2 Zone to a modified I-6 Industrial 6 Zone be received.

## **Recommendation No. 22 – Luch and McCarter – Rezoning Application**

That Zoning Amendment Bylaw No 25-292, 2018 (Luch & McCarter) be forwarded to Council for consideration of first reading and referral to Public Hearing for LOT P, DISTRICT LOT 1438, GROUP 1 NEW WESTMINSTER DISTRICT, PLAN BCP36498 (PID 027-523-951), and addressed as 5980 Sechelt Inlet Road and that final adoption be conditional on:

- a) Demolition of the existing single family home;
- b) An issued tree permit with tree protection plan;
- c) Preliminary subdivision layout approval;
- d) Entering into a signed servicing agreement for the extended infrastructure works on the west side of Sechelt Inlet Road;
- e) Excluding the following uses on this property: “crematorium”; “boarding of animals”; “aquaculture processing”; “processing of forest and wood products”; “medical marihuana production”; and “medical marihuana research and development”;
- f) The provision of an Archaeological Preliminary Field Reconnaissance (PFR);
- g) The provision of an environmental assessment and field investigation to verify presence of heron nesting and any other important habitats; and,
- h) The registration of a covenant to maintain a 5.0 m vegetative buffer between the subject property and the adjoining ALR boundary to the south.

**CARRIED**

## **8. BYLAWS**

### **8.1 Luch & McCarter – Zoning Amendment Bylaw No. 25-292, 2018**

#### **Res. No. 2018-3B-8 – Moved/Seconded**

That the report prepared by the Community Planner and Municipal Planner dated February 14, 2018 regarding the rezoning of a property located at 5980 Sechelt Inlet Road from RR-2 Rural 2 Zone to a modified I-6 Industrial 6 Zone be received.

**CARRIED**

#### **Res. No. 2018-3B-9 – Moved/Seconded**

That Council consider giving first reading to Zoning Amendment Bylaw No. 25-292, 2018 (Luch & McCarter) for LOT P, DISTRICT LOT 1438, GROUP 1 NEW WESTMINSTER DISTRICT, PLAN BCP36498 (PID 027-523-951), and addressed as 5980 Sechelt Inlet Road and refer the Bylaw to Public Hearing,

And that final adoption be conditional on:



- a) An issued tree permit with tree protection plan that retains as many existing trees as possible within and adjacent to the required landscape buffer along the public roads (Sechelt Inlet Road and proposed Road A);
- b) Preliminary Subdivision Layout Approval;
- c) Entering into a signed Servicing Agreement for the extended infrastructure works on the west side of Sechelt Inlet Road;
- d) Excluding the following uses on this property: “crematorium”; “boarding of animals”; “aquaculture processing” “processing of forest and wood products”; “medical marihuana production” and “medical marihuana research and development”;
- e) The provision of an Archaeological Preliminary Field Reconnaissance (PFR);
- f) The provision of an environmental assessment and field investigation to verify presence of heron nesting and any other at-risk habitats; and,
- g) The registration of a covenant to maintain a 5.0 meter vegetative buffer between the subject property and the adjoining ALR boundary to the south.

**CARRIED**

**Res. No. 2018-3B-10 – Moved/Seconded**

That Luch and McCarter – Zoning Amendment Bylaw No. 25-292, 2018 be read a first time, this 7<sup>th</sup> day of March, 2018.

**CARRIED**

**8.2 Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care)**

**Res. No. 2018-3B-11 – Moved/Seconded**

That the report from the Community Planner dated March 1<sup>st</sup>, 2018 regarding Bylaw No. 492-21, 2018 (Spectrum of Care) be received.

**CARRIED**

In discussion it was noted that:

- In the Official Community Plan amendment, staff did not apply specific metrics for the number of units that may be located in the various sizes of Spectrum of Care facilities;
- The size restrictions for the number of units in the small, medium and large Spectrum of Care facilities will be regulated through the zoning bylaw;
- In general terms, small scale Spectrum of Care facilities will fit into a single family dwelling and may have a maximum of 5 beds, medium scale Spectrum of Care facilities may have 10-40 units, and large scale Spectrum of Care facilities may have more than 40 units.

**Res. No. 2018-3B-12 – Moved/Seconded**

That Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) be given first reading.

**CARRIED**

**Res. No. 2018-3B-13 – Moved/Seconded**

That Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) is considered in conjunction with:

- a. District of Sechelt's current Financial Plan;
- b. Sunshine Coast Regional District's Solid Waste Management Plan;
- c. District of Sechelt's 2000 Liquid Waste Management Plan; and
- d. The registration of the District's Waste Water Treatment Plan under the Municipal Waste Water Regulation.

**CARRIED**

**Res. No. 2018-3B-14 – Moved/Seconded**

That staff be authorized to schedule a Public Hearing for Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) and that Official Community Plan Amendment Bylaw No. 492-12, 2018 (Spectrum of Care) be sent to the affected persons, organizations, and authorities prior to the Public Hearing.

**CARRIED**

**Res. No. 2018-3B-15 – Moved/Seconded**

That Official Community Plan Amendment Bylaw No. 492-21, 2018 (Spectrum of Care) be read a first time this 7<sup>th</sup> day of March, 2018.

**CARRIED**

**8.3 SSC Properties Ltd. – Zoning Amendment**

**Res. No. 2018-3B-16 – Moved/Seconded**

That the report from the Director of Planning and Development dated February 23<sup>rd</sup>, 2018 regarding Bylaw No. 494-2, 2017 be received.

**CARRIED**

The Director of Planning and Community Development gave a presentation on the SSC Properties application.

It was noted that if there is not a decision to make the property a priority growth area or put it into the urban containment boundary, then the project will be conflicting and out of alignment with the policies in the Official Community Plan.

Recess: *The Deputy Mayor recessed the meeting at 9:06pm*

Reconvene: *The Deputy Mayor reconvened the meeting at 9:14pm*

In discussion it was noted:

- The list of required development conditions as outlined in attachment #1 of the report could be modified if it is done in an open and transparent manner;
- Under the legislation, a public hearing would need to be redone if there are changes in the density, land use, or down zoning of the property.

**Res. No. 2018-3B-17 – Moved/Seconded**

That Council approves the list of required development conditions as outlined in **Attachment #1** of the report.

**CARRIED**

The Director of Planning and Community Development noted:

- The development proposal conflicts with the District of Sechelt's growth management policies as it is outside the urban containment boundary;
- Numerous Official Community Plan amendments would be required;
- The project may impact the downtown and other designated growth areas

**Res. No. 2018-3B-18 – Moved/Seconded**

That Council consider giving first reading to Zoning Amendment Bylaw 25-271, 2016 (SSC Properties Ltd.) and refer the bylaw to a Public Hearing on a date to be determined.

**DEFEATED  
OPPOSED: COUNCILOR SIEGERS**

**8.4 Porpoise Bay Harbour Regulation Amendment Bylaw**

**Res. No. 2018-3B-19 – Moved/Seconded**

That the report from the Corporate Officer dated February 26<sup>th</sup>, 2018 regarding Porpoise Bay Harbour Regulation Amendment Bylaw No. 494-2, 2017 be received.

**CARRIED**

**Res. No. 2018-3B-20 – Moved/Seconded**

That Porpoise Bay Harbour Regulation Amendment Bylaw No. 494-2, 2017 be adopted this 7<sup>th</sup> day of March, 2018.

**CARRIED**

*Councillor Inkster left the meeting at 9:39 pm.*

**9. NEW BUSINESS**

None.

## **10. BUSINESS ITEMS**

### **10.1 Relocation of a Portion of the Liquor Licence for the Retail Store of Gilligan's Pub Co. Ltd.**

#### **Res. No. 2018-3B-21 – Moved/Seconded**

That the report from the Planning Technician and Municipal Planner dated February 21, 2018, regarding relocating a portion of the liquor licence for the retail store of Gilligan's Pub Co. Ltd. be received.

**CARRIED**

#### **Res. No. 2018-3B-22 – Moved/Seconded**

That Council endorse the liquor license amendment for the relocation of the retail liquor store portion of Gilligans Pub Co. Ltd.:

- a. From: 5770 Teredo St (Sunshine Coast Highway 101) – Lot J, Block 7, District Lot 303 Plan LMP46433 (PID 024-799-661)
- b. To: 4430 Sunshine Coast Highway - Lot F, Block 1, District Lot 1029, Plan LMP5823 (PID 017-924-626).

**CARRIED**

## **11. REPORTS FROM COUNCILLORS**

### **11.1 Reports from Councillors**

#### **Reports on Liaison Activities, General Reports**

Councilor Wright advised that he attended the following: Sechelt Downtown Business Association Annual General Meeting, Planning and Community Development Committee meeting, Public Works, Parks and Environment Committee meeting, and the SCR D infrastructure and budget meetings. Council Wright also attended the Business Excellence Awards dinner as well as the Oscar evening by the Rotary Club, which raised \$7,500.00 for Arrowhead Society.

Councilor Siegers advised that she attended the ribbon cutting ceremony for the Canada 150 Community Infrastructure grant renovation project at the Sechelt Library. She also met with Charles Gauthier the CEO of Downtown Vancouver Business Industry Association (DV BIA), along with a number of other councillors, who talked about the Reimagine Downtown Vancouver project. She also met with Julie Rogers, the new Communications Manager to discuss a communications plan. Councilor Siegers advised that she also attended the following meetings: Coast Builders Community Association Annual General Meeting, the Special Infrastructure meeting at the Sunshine

Coast Regional District regarding water, and the Business Excellence Awards. Lori Pratt the Chair of the School District worked with Councilor Siegers to put on the Womens Campaign School. The event was attended by 42 women not including the speakers. Councilor Siegers thanked the speakers and the sponsors of the event.

Councilor Muller informed Council that he has been attending budget meetings and spent time reviewing the SSC property development application. He also met with the Communications Manager and thanked her for sharing her perspectives on communications.

Councilor Lutes noted that she attended numerous committee meetings. She also attended the Business Excellence Awards. She informed Council that Gibsons Building Supplies, a 71 year old family run business, won the legacy award. Councilor Lutes also attended the Women's Campaign School and thanked the presenters for their excellent work. Councilor Lutes informed Council and members of the audience that tomorrow, March 8<sup>th</sup>, 2018, is women's day. She encouraged everyone to attend a free event at Roberts Creek Community Hall at 5:00pm.

Councilor Shanks commented that he just returned from holidays. Since returning, he has attended the Sechelt Business Association Annual General Meeting, which was well attended. Councilor Shanks also attended the Planning and Community Development Committee meeting as well as the Public Works, Parks and Environment Committee meeting. He also met with the District's Communications Manager and was interviewed about communications issues.

The Mayor acknowledged that he was away sick for the past week. He thanked Deputy Mayor Lutes for filling in for him and for Council's support. Mayor Milne also advised that he had visited Mississagua and provided his observations of the City related to municipal planning. Mayor Milne also went for a walk with Councilor Muller along West Porpoise Bay and talked with residents about the neighbourhood. During the past two weeks Mayor Milne has also spent time attending budget meetings.

### **11.1 Reports from SCRD Board Council Representatives**

The Mayor informed the public that the SCRD Board of Directors have recently been having lengthy and procedural discussions on the topic of water. It is the opinion of some Board members that there is too much focus on the Chapman Lake project, which is only to be used during stage 4 water restrictions. The Mayor noted that he feels more consideration needs to be focused on measures that should be taken during stage 2 and stage 3 water restrictions. He noted that not all Directors have the same opinion as he was voicing. The Mayor went on to explain the complex voting structures of the SCRD Board.

## **12. ITEMS FOR INFORMATION/RELEASE OF CLOSED MEETING ITEMS**

### **12.1 Council Correspondence, February 13<sup>th</sup> – February 26<sup>th</sup>, 2018**

**Res. No. 2018-3B-23 – Moved/Seconded**

That Council Correspondence included on the March 7<sup>th</sup>, 2018 Regular Council Meeting Agenda be received.

**CARRIED**

**13. MAYOR, COUNCIL AND STAFF EMERGENCY ITEMS**

No emergency items were brought forward.

**14. ADJOURNMENT**

**Res. No. 2018-3B-24 – Moved/Seconded**

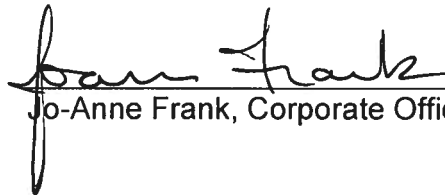
That the Regular Council meeting of March 7<sup>th</sup>, 2018, be adjourned at 9:56 p.m.

**CARRIED**

Certified Correct:



Bruce Milne, Mayor



Jo-Anne Frank, Corporate Officer