### FEES AND CHARGES BYLAW NO. 575, 2019

**SCHEDULE D: PLANNING AND SUBDIVISION FEES**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>FEE</th>
<th>UNIT /DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OCP Amendments</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$2,500</td>
<td>Per Application</td>
</tr>
<tr>
<td>Incremental Additional Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential</td>
<td>$100</td>
<td>Per Unit</td>
</tr>
<tr>
<td>Non-Residential</td>
<td>$300</td>
<td>Per 100m² of land over 900m²</td>
</tr>
<tr>
<td><strong>Base and additional fee combined shall not exceed $10,000</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Zoning Amendments (current Bylaw zones)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$2,500</td>
<td>Per application</td>
</tr>
<tr>
<td>Incremental Additional Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential</td>
<td>$100</td>
<td>Per Unit</td>
</tr>
<tr>
<td>Non-Residential</td>
<td>$300</td>
<td>Per 100m² of land over 900m²</td>
</tr>
<tr>
<td>Secondary Suites/ Accessory dwelling units</td>
<td>$1,000</td>
<td>Per application</td>
</tr>
<tr>
<td><strong>Base and additional fee combined shall not exceed $20,000</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Zoning Amendment (new zoning designation)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$2,500</td>
<td>Per application</td>
</tr>
<tr>
<td>Incremental Additional Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential</td>
<td>$100</td>
<td>Per Unit</td>
</tr>
<tr>
<td>Non-Residential</td>
<td>$300</td>
<td>Per 100m² of land over 900m²</td>
</tr>
<tr>
<td><strong>Base and additional fee combined shall not exceed $30,000</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Combined OCP and Zoning Bylaw Amendment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$3,000</td>
<td>Per Application</td>
</tr>
<tr>
<td>Incremental Additional Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential</td>
<td>$100</td>
<td>Per Unit</td>
</tr>
<tr>
<td>Non-Residential</td>
<td>$300</td>
<td>Per 100m² of land over 900m²</td>
</tr>
<tr>
<td><strong>Base and additional fee combined shall not exceed $30,000</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*For Mixed Use Development:* the fee shall be calculated for the residential component and the applicable non-residential fee for the commercial component. In all cases, the residential unit count and non-residential area shall be calculated based on the maximum possible yield under the proposed zones.

*For large-scale developments* over 500 dwelling units or institutional uses over 500 sleeping units: The base and additional fee combined shall not exceed $90,000.

*For Non-profit Housing developments:* Amendment application fees for non-profit housing developments subject to an affordable housing agreement shall not exceed $4,000.

| Additional Public Hearing | $1,000 | Per Hearing |
| Additional Pre-Application Meeting (2 are included in the application fee) | $300 | Per Request |
## SCHEDULE D: PLANNING AND SUBDIVISION FEES

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<tr>
<th>ITEM</th>
<th>FEE</th>
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<tbody>
<tr>
<td><strong>Development Permits</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Form and Character Development Permit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DPAs #6, #7, #9 and #10 Base Fee (incl. first dwelling unit)</td>
<td>$1,500</td>
<td>Per permit</td>
</tr>
<tr>
<td>Incremental Additional Fee Residential</td>
<td>$100</td>
<td>Per unit over 10 units</td>
</tr>
<tr>
<td></td>
<td>Non-Residential</td>
<td>$300</td>
</tr>
<tr>
<td>DPA #8 (intensive residential)</td>
<td>$800</td>
<td>Per permit</td>
</tr>
<tr>
<td></td>
<td>Base and additional fee combined shall not exceed $10,000</td>
<td></td>
</tr>
<tr>
<td><strong>Environmental and Hazard Development Permits</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DPA #1, #4 #5</td>
<td>$1,200</td>
<td>Per application</td>
</tr>
<tr>
<td>DPAs #3, #4</td>
<td>$400</td>
<td>Per application</td>
</tr>
<tr>
<td>Combined Permits – hazard, geotechnical, environmental</td>
<td>$1,500</td>
<td>Per application</td>
</tr>
<tr>
<td>Combined permits – DPA #3 and #4</td>
<td>$400</td>
<td>Per application</td>
</tr>
<tr>
<td><strong>Peer Review</strong></td>
<td>At cost</td>
<td></td>
</tr>
<tr>
<td><strong>Other Permit Fees</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Delegated DP (minor DP)</td>
<td>$400</td>
<td>Per application</td>
</tr>
<tr>
<td>If work has commenced without a permit issued</td>
<td>Double the required permit fee</td>
<td>Per application</td>
</tr>
<tr>
<td>Changes to Permit (within 2 years of permit issuance)</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td><strong>For Non-Profit Housing developments</strong>: DP application fees for non-profit housing developments subject to an affordable housing agreement shall not exceed $3,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Development Variance</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential single-detached</td>
<td>$1,200</td>
<td>Per permit</td>
</tr>
<tr>
<td>Residential – over 2 units</td>
<td>$1,500</td>
<td>Per permit</td>
</tr>
<tr>
<td>Non-Residential</td>
<td>$1,500</td>
<td>Per permit</td>
</tr>
<tr>
<td>Sign Bylaw</td>
<td>$500</td>
<td>Per permit</td>
</tr>
<tr>
<td>Subdivision Servicing Bylaw</td>
<td>$1,500</td>
<td>Per variance</td>
</tr>
<tr>
<td><strong>Flood Plain Exemption</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$1,800</td>
<td>Per Request</td>
</tr>
</tbody>
</table>
# Schedule D: Planning and Subdivision Fees

<table>
<thead>
<tr>
<th>ITEM</th>
<th>FEE</th>
<th>UNIT /DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Temporary Use Permits</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$1,800</td>
<td>Per Application</td>
</tr>
<tr>
<td>TUP extensions (if not lapsed and no changes to terms)</td>
<td>$1,000</td>
<td>Per application</td>
</tr>
<tr>
<td><strong>ALR Application to Land Reserve Commission</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Landowner application for Exclusion, Subdivision or Non-farm Use</td>
<td>$1,500</td>
<td>Per application</td>
</tr>
<tr>
<td>District retains $300.</td>
<td></td>
<td>District retains $300 of fee</td>
</tr>
<tr>
<td>Landowner application for Inclusion</td>
<td>$1,200</td>
<td>Per application</td>
</tr>
<tr>
<td>No fee to District</td>
<td></td>
<td>No fees remain with District</td>
</tr>
<tr>
<td><strong>Liquor/Cannabis Regulation Branch</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liquor/Food primary</td>
<td>$2,000</td>
<td>Per request</td>
</tr>
<tr>
<td>Liquor/Food Primary - amendment</td>
<td>$1,000</td>
<td>Per request</td>
</tr>
<tr>
<td>Manufacturer (winery, brewery, cidery, distillery)</td>
<td>$1,500</td>
<td>Per request</td>
</tr>
<tr>
<td>Cannabis –Cultivation, production</td>
<td>$2,000</td>
<td>Per request</td>
</tr>
<tr>
<td>Cannabis Retail License</td>
<td>$2,500</td>
<td>Per request</td>
</tr>
<tr>
<td><strong>Phased Development Agreement</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Review of Phased Development Agreements</td>
<td>Base Fee</td>
<td>$2,500</td>
</tr>
<tr>
<td>Legal review</td>
<td>At Cost</td>
<td>As required</td>
</tr>
</tbody>
</table>
## FEES AND CHARGES BYLAW NO. 575, 2019
### SCHEDULE D: PLANNING AND SUBDIVISION FEES

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<thead>
<tr>
<th>ITEM</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Miscellaneous</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road Closure Bylaw</td>
<td>$1,500</td>
<td>Per Application</td>
</tr>
<tr>
<td>Letter of Comfort (OCP/Zoning Confirmation Letter)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Fee</td>
<td>$150</td>
<td>Per request</td>
</tr>
<tr>
<td>Letter of Comfort</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inquiries and Research required beyond OCP and zoning</td>
<td>$60</td>
<td>Per hour or portion thereof; First 15 minutes are free; Minimum charge of $40.00</td>
</tr>
<tr>
<td>Any permit extension (unless specifically stated elsewhere)</td>
<td>$300</td>
<td>Per permit</td>
</tr>
<tr>
<td>Board of Variance</td>
<td>$600</td>
<td>Per application</td>
</tr>
<tr>
<td>Application for Discharge of a Charge on Title</td>
<td>$150</td>
<td>Per request</td>
</tr>
<tr>
<td>Administration Fee, not otherwise defined</td>
<td>$150</td>
<td>Per request</td>
</tr>
<tr>
<td><strong>Refunds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For OCP or Zoning Bylaw amendment:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawn in writing by the applicant within 30 days of submission</td>
<td>50%</td>
<td>Of application fee</td>
</tr>
<tr>
<td>For OCP and Zoning Bylaw amendment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawn in writing by the applicant 30 or more days after submission but prior to the public hearing notice being prepared or advertised.</td>
<td>20%</td>
<td>Of application fee</td>
</tr>
<tr>
<td>Permit applications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawn in writing by the applicant prior to consideration by APC or Council.</td>
<td>20%</td>
<td>Of application fee</td>
</tr>
<tr>
<td>Subdivision applications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawn in writing by the applicant within 60 days of submission</td>
<td>50%</td>
<td>Of application fee</td>
</tr>
<tr>
<td>Subdivision</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawn in writing by the applicant 60 or more days after submission but prior to issuance of the PLR</td>
<td>qsd</td>
<td>qsd</td>
</tr>
</tbody>
</table>

There are no refunds granted for applications following the preparation of notification, notice of public hearing or any consideration by Council. There are no refunds for subdivision once a PLR has been issued.
## Schedule D: Planning and Subdivision Fees

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<thead>
<tr>
<th>Item</th>
<th>Fee</th>
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<tbody>
<tr>
<td><strong>Subdivision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consolidate 2 lots or alter property line between 2 lots (no new lots created)</td>
<td>$550</td>
<td>Per Application</td>
</tr>
<tr>
<td><strong>Subdivision Application - Conventional and Bare Land Strata - PLR</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subdivision up to 3 lots</td>
<td>$3,000</td>
<td>Per Application</td>
</tr>
<tr>
<td>Subdivision of 4+ lots</td>
<td>$3,000</td>
<td>Per Application</td>
</tr>
<tr>
<td>Incremental Additional fee</td>
<td>$500</td>
<td>Per lot for first 4-50 lots</td>
</tr>
<tr>
<td></td>
<td>$100</td>
<td>Per lot over 50</td>
</tr>
<tr>
<td>PLR Extensions – no change to plan</td>
<td>$250</td>
<td>Per Request</td>
</tr>
<tr>
<td>Changes/amendments to PLR</td>
<td>$500</td>
<td>Per Request</td>
</tr>
<tr>
<td>Final approvals or revisions on a Phased Strata Development</td>
<td>$150</td>
<td>Per Phase</td>
</tr>
<tr>
<td>Form P</td>
<td>$200</td>
<td>Per Request</td>
</tr>
<tr>
<td>Form P Amendment</td>
<td>$100</td>
<td>Per Request</td>
</tr>
<tr>
<td>Latecomers Agreement Processing Fee</td>
<td>$1,000</td>
<td>Per Request</td>
</tr>
</tbody>
</table>