

FINAL REPORT SUBMISSION DEADLINE: December 31, 2020, 4:00pm

Recipients of District of Sechelt Community Investment Grants MUST complete a final report, providing information on how the grant was spent. Failure to submit a completed final report may affect future applications.

Submit your final report to grants@sechelt.ca

SECTION 1 – ORGANIZATION INFORMATION

Name of Group:

Official Society Name (if different from above):

Organization's mailing address:

Municipality:

Postal Code:

Organization's website:

Primary Contact Name:

Title (with Org.):

Email:

Phone Number:

SECTION 2 – PROJECT INFORMATION AND EVALUATION

Please ensure information provided is specific to the program, service, or event that the grant was applied towards, not the overall operations of the entire organization.

Project Name/Title:

Municipality in which project(s) took place:

Date(s) of Program, Service or Event:

2020 grant amount received: \$

Number of full time staff involved:

Number of part-time staff involved:

Number of volunteers involved:

Number of volunteer hours:

Number of District of Sechelt residents who attended, participated, and/or directly benefitted:

Total number of persons who attended, participated, and/or directly benefitted:

Describe the project, program, service or event that you received funding for. Please note any changes from the original proposal. (max. 150 words)

What was the most successful outcome? (max. 150 words)

What was the biggest challenge? (max. 150 words)

Please list the names of any partner organizations and their specific role in the project. (max. 100 words)

Please describe the impact your project had in the community. (max. 150 words)

Describe how your organization has prepared to continue this project, or carry forward the event, in future years. (max. 150 words)

Were all District of Sechelt grant funds spent in 2020? YES NO
If "no", please explain:

How was the District of Sechelt acknowledged for its support? (Include a copy of any print material)

SECTION 3: SIGNATURE AND DECLARATION

We hereby certify that the information included in this final report is true and correct to the best of our knowledge, and that we have been authorized by the Board of Directors to make this declaration and to submit this final report on behalf of the above-named organization.

Person completing the application

Board member with signing authority

Signature

Signature

Name

Name

Date (mm/dd/yyyy)

Date (mm/dd/yyyy)

Email

Email

SECTION 4: FINANCIAL REPORT

Please complete this on the [separate Excel spreadsheet](#) available online at sechelt.ca under "Live", and submit with this report.

Freedom of Information and Protection of Privacy Act Statement: Information collected on this form, or provided with this form, is collected under the general authority of the *Freedom of Information and Protection of Privacy Act*, and is protected in accordance with the *Act*. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose.