

COMMUNITY INVESTMENT PROGRAM

Form 2: Annual (Project) Grants

SECTION 1: GENERAL INFORMATION

1.1 Name of Organization: _____

1.2 Number of years organization has been in operation: _____

1.3 Name of project/program/service/event you are seeking funding for: _____

1.4 Is this a new project? Yes No

1.5 Is this project open to the public? Yes No

*if "no", please explain:

1.6 Amount being requested from the District of Sechelt CIP Grant program: _____

SECTION 2: PROGRAM ALIGNMENT WITH DISTRICT OF SEHEL

T PRIORITIES

2.1 Please select the ONE program area that is *most* relevant to your organization:

- Arts, Culture, & Recreation: Programs that seek to preserve, celebrate and strengthen the local arts, culture, and recreational opportunities for residents of Sechelt.
- Social & Environmental: Programs that respond to an environmental and/or social need in the community, and contribute to creating a community that lives well and cares for the environment.
- Community Development: Programs that support and contribute to a diverse and resilient local community.

SECTION 3: ABOUT THE ORGANIZATION

3.1 How is the organization incorporated (you must select at least one):

- Non-profit Society *Attach a screenshot of your Society's "dashboard" from BC Societies Online
- Charitable Organization *Attach a screenshot of your CRA Registered Charities Listing detail page

3.2 Vision, Mission and Mandate: (Max. 150 words)

3.3 Number of *year-round* volunteers: _____

3.4 Number of *casual* volunteers: _____

Number of hours worked in last 12 months: _____

Number of hours worked in last 12 months: _____

3.5 Number of full-time staff in your organization: _____

3.6 Number of part-time staff in your organization: _____

SECTION 4: PROJECT DETAILS

4.1 Evidence of Community Need: Describe the project/event you are seeking support for, indicating **why it is needed**. (max. 250 words)

4.2 Benefit: Describe how this will benefit the residents of the District of Sechelt (max. 250 words)

4.3 Capacity: Does your organization have the capacity to deliver this project/event? Who are the key personnel? (staff, volunteers, board members, consultants, contracted service providers etc.) (max. 100 words)

4.4 Partnerships and Support: What broader community support exists for your project? Please describe any partnerships, collaborations, and/or support for this program. (max. 100 words)

4.5 Financial Need: Describe how will the grant money be spent (you will also need to provide detailed amounts in attached budget) (max. 100 words)

4.6: Future Outcomes: What are the anticipated outcomes of this project? How will you determine whether it has been successful (max. 250 words)

4.7 How will you proceed if you do not receive this grant? (max. 150 words)

4.8 Assuming COVID restrictions remain in place for most of 2022, will your organization be able to complete your project? What changes may be required? (max. 150 words)

SECTION 5: DECLARATION AND SIGNATURES

We, the undersigned, certify that, to the best of our knowledge:

- 1) all information provided as part of this application is complete and true in every respect; and
- 2) that this application has been approved by the board of the organization we represent.

In the event that this request for a grant is successful, we further undertake:

- 3) to use the grant funds for approved eligible purposes, as outlined in the application; and
- 4) to recognize the District of Sechelt on all promotional materials (print and digital) relating to the program with the District of Sechelt logo and/or the following: “We gratefully acknowledge the support of the District of Sechelt through their Community Investment Grant program”; and
- 5) to submit a final report to the District of Sechelt, and to provide all information on the report that may be required to ensure accountability for the use of public funds.

Person completing the application:

Board Member with signing authority:
(other than the person completing this report)

Signature

Signature

Name: _____

Name: _____

Date (mm/dd/yyyy): _____

Date (mm/dd/yyyy): _____

Email: _____

Email: _____

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