

DISTRICT OF SECHELT
MINUTES OF THE REGULAR COUNCIL MEETING
Held via Zoom Online Meeting Platform
Wednesday, January 20, 2021

PRESENT Mayor D. Siegers; Councillors J. Kuester; T. Lamb; M. McLean; B. Rowe; E. Scott; A. Toth

STAFF Chief Administrative Officer A Yeates; Director of Engineering and Operations K. Dhillon; Director of Planning and Development Services A. Allen; Director of Financial Services D. Douglas; Development Planning Manager I. Holl (partial attendance); Communications Manager J. Rogers; Arts, Culture and Communications Coordinator S. Smith (partial attendance); Planner S. Koberwitz; Community Services Coordinator L. Clark (partial attendance); Corporate Officer J. Frank and Recording Secretary J. Chamberlain

In accordance with the orders from the Provincial Health Officer regarding COVID-19, the January 20, 2021 Regular Council meeting was conducted by electronic means.

1. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council Meeting to order at 7:00pm and asked for any Declarations of Conflict.

Councillor Rowe declared a conflict of interest for Item 8.4, *OCP Amendment Bylaw No. 492-26, 2020 and Zoning Amendment Bylaw No. 25-303, 2020 (Silverstone)*, as she is employed with Vancouver Coastal Health.

2. ADOPTION OF AGENDA

Res. No. 2021-01A-1 – Moved/Seconded

That the Agenda be adopted as presented.

CARRIED

3. APPOINTMENTS AND DELEGATIONS

None.

4. PROCLAMATIONS

None.

5. ADOPTION OF PREVIOUS MINUTES OF COUNCIL

5.1 Minutes of the 7:00 pm Regular Council Meeting of December 16, 2020

Res. No. 2021-01A-2 – Moved/Seconded

That the Minutes of the Regular Council Meeting of December 16, 2020 be adopted, as presented.

CARRIED

6. BUSINESS ARISING FROM MINUTES

None.

7. COMMITTEE / COMMISSION MINUTES AND REPORTS

7.1 Minutes of the Advisory Planning Commission Meeting of January 5, 2021

Res. No. 2021-01A-3 – Moved/Seconded

That the Minutes of the Advisory Planning Commission meeting of January 5, 2021 be received.

CARRIED

8. BYLAWS

8.1 Zoning Amendment Bylaw No. 25-310, 2021 (Habitat for Humanity)

Res. No. 2021-01A-4 – Moved/Seconded

That the report from the Planner regarding Rezoning Application for 4465 Sunshine Coast Hwy (Habitat for Humanity) be received.

CARRIED

In discussion it was noted that because the proposed development is a good fit for the area, Council would consider supporting the waiver of a Public Hearing if there is no strong opposing feedback received during the referral process.

Res. No. 2021-01A-5 – Moved/Seconded

That Council give First Reading to Zoning Amendment Bylaw No. 25-310, 2021 (Habitat for Humanity); and

That staff refer the application to relevant stakeholders and agencies for comment.

CARRIED

Res. No. 2020-01A-6 – Moved/Seconded

That Zoning Amendment Bylaw No. 25-310, 2021 (Habitat for Humanity) be read a first time this 20th day of January, 2021.

CARRIED

8.2 Zoning Amendment Bylaw No. 25-306, 2020 (Westcor Lands)

Res. No. 2021-01A-7 – Moved/Seconded

That the report from the Planner regarding Rezoning Application for Lower Portion of Lot 12 on Mills Road (Westcor Lands) be received.

CARRIED

Res. No. 2021-01A-8 – Moved/Seconded

That Council give third reading to Zoning Amendment Bylaw No. 25-306, 2020 (Westcor Lands); and

That prior to adoption of the bylaw, \$10,000 be paid to the District of Sechelt as a Community Amenity Contribution, to be split equally between the Community Amenity Reserve Fund and the Affordable Housing Fund; and

That Zoning Amendment Bylaw No. 25-306, 2020 (Westcor Lands) be referred to the Ministry of Transportation and Infrastructure for approval pursuant to Section 52 of the *Transportation Act*.

CARRIED

Res. No. 2021-01A-9 – Moved/Seconded

That Zoning Amendment Bylaw No. 25-306, 2020 (Westcor Lands) be read a third time this 20th day of January, 2021.

CARRIED

8.3 Zoning Amendment Bylaw No. 25-304, 2020 (SCCSS)

Res. No. 2021-01A-10 – Moved/Seconded

That the report from the Planner regarding Rezoning Application for 5638 Inlet Avenue (Sunshine Coast Community Services) be received.

CARRIED

In discussion it was noted:

- As the property is owned by Sunshine Coast Community Services Society (SCCSS), it would be their full responsibility to maintain and operate the facility.
- BC Housing is funding the residential portion of the facility, and the remaining costs will be raised by SCCSS.

Res. No. 2021-01A-11 – Moved/Seconded

That Council give third reading to Zoning Amendment Bylaw No. 25-304, 2020 (SCCSS); and

That the following items be secured by Section 219 covenant registered on title of the property prior to adoption of Zoning Amendment Bylaw No. 25-304, 2020 (SCCSS):

- a. That 95% of the residential units be built to CMHC universal design guidelines and 5% to BC Housing guidelines for full accessibility.
- b. That 100% of the units be built to Step 3 of the BC Energy Step Code.
- c. That a 1.5 metre concrete sidewalk, or an acceptable alternative approved by the Director of Engineering and Operations, be constructed along Lamprey Lane to connect the existing sidewalk at Hightide Avenue with the pedestrian walkway connecting to Inlet Avenue; and

That Zoning Amendment Bylaw No. 25-304, 2020 (SCCSS) be referred to the Ministry of Transportation and Infrastructure for approval pursuant to Section 52 of the *Transportation Act*.

CARRIED

Res. No. 2021-01A-12 – Moved/Seconded

That Zoning Amendment Bylaw No. 25-304, 2020 (SCCSS) be read a third time this 20th day of January, 2021.

CARRIED

Councillor Rowe, having declared a conflict of interest as she is employed with Vancouver Coastal Health, left the meeting at 7:21 pm.

8.4 OCP Amendment Bylaw No. 492-26, 2020 and Zoning Amendment Bylaw No. 25-303, 2020 (Silverstone)

Res. No. 2021-01A-13 – Moved/Seconded

That the report from the Development Planning Manager regarding the application for an Official Community Plan Bylaw Amendment and Zoning Bylaw Amendment for the Silverstone Long Term Care Home be received.

CARRIED

Res. No. 2021-01A-14 – Moved/Seconded

That Council adopt Official Community Plan Amendment Bylaw No. 492-26, 2020 (Silverstone); and

That Council adopt Zoning Amendment Bylaw No. 25-303, 2020 (Silverstone).

CARRIED

Res. No. 2021-01A-15 – Moved/Seconded

That Official Community Plan Amendment Bylaw No. 492-26, 2020 (Silverstone) be adopted this 20th day of January, 2021.

CARRIED

Res. No. 2021-01A-16 – Moved/Seconded

That Zoning Amendment Bylaw No. 25-303, 2020 (Silverstone) be adopted this 20th day of January, 2021.

CARRIED

Councillor Rowe returned to the meeting at 7:25 pm.

9. NEW BUSINESS

None.

10. BUSINESS ITEMS

10.1 2021 Sechelt Arts Festival – Federal Grant Application

Res. No. 2021-01A-17 – Moved/Seconded

That the report from the Arts, Culture and Communications Coordinator regarding 2021 Sechelt Arts Festival – Federal Grant Application be received.

CARRIED

Res. No. 2021-01A-18 – Moved/Seconded

That Council direct staff to complete the Canadian Heritage form “Confirmation of Support from Municipal Government or Equivalent Authority” with financial information supplied from the 2021 draft budget.

CARRIED

10.2 Filming in the District of Sechelt

Res. No. 2021-01A-19 – Moved/Seconded

That the report from the Community Services Coordinator regarding filming in the District of Sechelt be received.

CARRIED

In discussion it was noted:

- The District of Sechelt (DoS) does not have the authority to lease private property, such as a business front, to a third party.
 - Submission of filming locations would only be for DoS owned facilities and public areas.
- All requests for filming production would be brought to Council for individual consideration.
- A policy will be developed regarding application process, expectations and fee schedules for Council’s review.

Res. No. 2021-01A-20 – Moved/Seconded

That Council direct staff to register Rockwood Lodge and Festival Pavilion, Seaside Centre, Mission House, and downtown Sechelt as a film location for the motion picture industry.

CARRIED

10.3 COVID-19 Resilience Infrastructure for Sechelt Active Transportation Projects

In discussion it was noted:

- The proposed trail section in East Porpoise Bay (EPB) is intended to be the first phase of a more continual trail in the area.
 - The proposed trail section in EPB would help residents in the area visualize what improvements multi-use paths could bring to their neighbourhood.
- Project management consultant contract costs are included within the engineering and contingency funds in the financial plan.

Res. No. 2021-01A-21 – Moved/Seconded

That the report from the Director of Engineering and Operations and Manager of Engineering Services regarding COVID-19 Resilience Infrastructure for Sechelt Active Transportation Projects be received and endorsed; and

That Council direct staff to apply for a grant opportunity to the Investing in Canada Infrastructure Program – British Columbia – COVID-19 Resilience Infrastructure Stream for the West Sechelt, West Porpoise Bay and East Porpoise Bay Active Transportation Network.

CARRIED

10.4 Update on Budget Timelines and Communications Plan

Res. No. 2021-01A-22 – Moved/Seconded

That the Update on Budget Timelines and Communications Plan report from the Director of Financial Services be received.

CARRIED

In discussion it was noted that Council would prefer to have the public engagement session broken down into multiple sessions to focus on one or two topics at a time to simplify the budget engagement process.

11. REPORT FROM NON-STANDING COMMITTEES, LIAISON APPOINTMENTS AND GENERAL REPORTS FROM COUNCIL

11.1 Reports from Councillors

Councillor Lamb reported that he attended a Sechelt and District Chamber of Commerce meeting in early January.

Councillor Kuester reported that she attended the January 5, 2021 Advisory Planning Commission (APC) meeting and added that Mr. Paul Mears had resigned as APC Chair. She thanked him for his years of service to the community. She noted that Mr. Randy Knill was appointed the new APC Chair and wished him all the best in his new role.

Councillor McLean reported that he is in contact with the Ferry Advisory Committee (FAC) through email and noted that the BC Ferries' working group for Route 3 of the Moving Ahead Together engagement project met in December 2020. There was no new information on improvements. He followed up from previous discussions had with Council on BC Ferries' proposed increase to their reservation system and noted that some form of an increase is expected to go through with the potential of four streams of reservations: Regular reservations; Last-Minute reservations; Passengers with Travel Assistance Program (TAP) form reservations; and Medical Assured Loading reservations.

Mayor Siegers reported that she attended a Davis Bay-Wilson Creek-Selma Park Community Association meeting and noted that they are appreciative of the budget survey and information available. She reported that bi-weekly meetings with MP Patrick Weiler and MLA Nicholas Simons have started again and will continue until the end of February. She added that the meetings are useful in sharing information on local government projects, and what support could be helpful. Mayor Siegers additionally noted that they have requested a list of grants the District had applied for, to advocate for the District in some of those grant applications. She will be attending a meeting with Hon. Minister Osborne at the end of the month, a luncheon meeting with the Rotary Club of the Sunshine Coast in February and added that Island Coastal Economic Trust meetings begin later this week.

11.2 SCRD Board – Council Representative Report

Councillor Toth's SCRD report was included in the agenda. He highlighted the Special Board meeting on December 31, 2020 in response to a landslide in the Chapman Creek trail system. He noted his attendance of a Special Infrastructure Services Committee meeting held earlier in the day where they discussed well options for the Sunshine Coast, including the potential for treatment upgrades at Gray Creek, and potential land fill and future waste disposal options.

12. ITEMS FOR INFORMATION/RELEASE OF CLOSED MEETING ITEMS

12.1 Council Correspondence

Res. No. 2021-01A-23 – Moved/Seconded

That Council Correspondence included on the January 20, 2021 Regular Council Meeting Agenda be received.

CARRIED

Res. No. 2021-01A-24 – Moved/Seconded

That Council send Sunshine Coast Highway Society a letter of support in response to Council Correspondence item 5., *01-08, Email, R Merriott, Request of District Support for A New Highway.*

CARRIED

12.2 RCMP Monthly Statistics

Res. No. 2021-01A-25 – Moved/Seconded

That the RCMP Monthly Statistics for October to December, 2020 be received.

CARRIED

13. MAYOR, COUNCIL AND STAFF EMERGENCY ITEMS

There were no emergency items brought forward.

14. ADJOURNMENT

Res. No. 2021-01A-26 – Moved/Seconded

That the Regular Council meeting of January 20, 2021 be adjourned at 8:16 pm.

CARRIED

Certified Correct:

Darnelda Siegers, Mayor

Jo-Anne Frank, Corporate Officer