



## Community Facilities Safety Plan

Date: June 1, 2020

Reviewed: Weekly

This Plan will be shared with all facility users and posted to the District of Sechelt website.

### DISTRICT PROTOCOLS

- Room capacity limits will be assessed based on 2M distancing requirements. This will be posted at the entrance to each facility and communicated to the renter.
- Furnishings will be removed and reconfigured to ensure 2M physical distancing can be maintained.
- Hand sanitizer will be available at each entrance.
- Washrooms will be cleaned daily and hand soap available.
- Shared equipment will be removed such as: kettles, dishes, and coffee makers.
- Outside spaces will be made available to renters to ensure physical distancing requirements can be met.
- Facilities will not be rented to people who self-report illness or who have returned from international travel in the last 14 days.
- Facilities will not be rented to groups of more than 50 people.
- A two-hour timeline between bookings will be maintained to allow for cleaning.
- Frequent touch areas will be disinfected between bookings such as doorknobs, light switches and washrooms.
- Entrances and exits will be designated and marked to manage traffic flow.

### RENTER PROTOCOLS

- Will complete a Renter Safety Checklist at the time of booking reporting on measures taken to ensure the safety of the participants.
- Will share the District Safety Plan and the Renter Safety Checklist with all participants.
- Will ensure no one attending the facility is ill or has travelled internationally in the last 14 days.
- Follow cleaning protocols as directed in the rental agreement such as removing garbage, washing floors, and wiping surfaces etc.