

**CONFIRMATION OF INSURANCE COVERAGE  
BY REGISTERED PROFESSIONAL**

**SCHEDULE “E” to Building Bylaw No. 409, 2003**

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- Note
1. This letter must be submitted along with each Schedule A, B before issuance of a building permit. A separate letter must be submitted for each Registered Professional.
  2. Only an original Schedule printed by the District of Sechelt or an unaltered photocopy of the Schedule is to be completed and submitted.

District of Sechelt  
5797 Cowrie Street, 2<sup>nd</sup> floor  
Box 129  
Sechelt, BC V0N 3A0

Attention: Building Inspector

Dear Sir:

Re:

\_\_\_\_\_

Address of Project (Print)

\_\_\_\_\_

Legal Description of Property (Print)

I hereby give assurance that

- (a) I have fulfilled my obligation for insurance coverage as outlined in the District of Sechelt Building Bylaw No. 409, 2003 Sec 10.3,
- (b) I have enclosed a copy of my certificate of insurance coverage indicating the particulars of such coverage.
- (c) I am a Register Professional as defined in the District of Sechelt Building Bylaw No. 409, 2003; and
- (d) I will notify the Building Inspector in writing immediately if the undersigned's insurance coverage is reduced or terminated at any time during construction.

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\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address (Print)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Phone No.

(Affix Professional Seal here)

(if the Registered Professional is a member of a firm, complete the following)

I am a member of the firm: \_\_\_\_\_

And I sign and seal this letter on behalf of the firm. (*Print name of firm*)

Note: The above letter must be signed by a Registered Professional. The District of Sechelt Building Bylaw No. 409, 2003 defines a "Registered Professional" to mean

- (a) a person who is registered or licensed to practice as a architect under the Architects Act, or
- (b) a person who is registered or licensed to practice as a professional engineer under the Engineers and Geoscientists Act.