

# SHORT-TERM RENTAL

## Self-Assessment Checklist and Attestation - for Types 1, 2 and 3



Please return this form to the District of Sechelt with your complete application via email to [planning@sechelt.ca](mailto:planning@sechelt.ca), or mail it to the District of Sechelt, PO Box 129, Sechelt, BC, V0N 3A0.

Owner/Operator Name: .....

Address: .....

Phone Number: ..... Email: .....

Emergency Contact Name and Phone Number: .....

### SAFETY MEASURES:

- Smoke Alarms are installed and will be maintained.
- Fire Extinguisher is installed and will be maintained.
- Fire Safety Plan is posted and will be updated annually.
- Means of egress operable and unobstructed (bedroom doors & windows).
- Carbon Monoxide Detectors installed and will be maintained.
- Interior/Exterior passageways maintained free and clear of obstructions.

### TERMS AND CONDITIONS:

- For Type 1 and 2: An operator resides on-site and will be available during all guest stays.
- For Type 1: not more than three bedrooms inside the principle residence can be used for short-term rental.
- For Type 2: not more than two (2) self-contained suites can be used for short-term rental on a property at a time. If there are more, please apply for a STR Temporary Use Permit.
- For Type 3: A designated responsible person has been designated as emergency contact and is available to attend the STR within 1 hr, 24 hrs a day during periods when the STR unit is rented
- Emergency contact information is provided to all guests and displayed conspicuously in the STR unit
- I will abide by the parking plan submitted with my application.
- I will include my Business Licence number in all advertising for a short-term rental accommodation.
- I will display a copy of the business licence and the Operator's name, phone number and email address in a prominent location on the property.
- I will keep a written record of all guest names and contact information.
- I will obtain insurance for the short-term rental accommodation.

**I hereby attest that the above safety measures have been tested, inspected, and will continue to be maintained, and that I will abide by the terms and conditions listed above.** Failure to adhere to these conditions may result in the business licence being suspended or revoked.

Signature: ..... Date: .....

*The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with the District of Sechelt's Corporate Officer.*